

M&M Cartage

Family-owned since 1972



KTP SAFETY GLASSES REQUIREMENT

Effective immediately, KTP is now requiring drivers to wear safety glasses inside all facilities. If you do not have safety glasses, please contact your supervisor, dispatch, or safety immediately. Thanks and drive safe.

GEIL LANE TRAILER PARKING

With spring finally being here and the grass beginning to grow, we would like to remind all drivers when parking trailers on the fence line and/or near the drainage basin, to please keep from going over the curb. If the rear end of the trailer is over the curb, the mower cannot properly cut the grass underneath. Thank you in advance from facility maintenance.

TRUCK CLEANLINESS AND FUELING

Please make sure the truck you are driving is clean, fueled, and ready to be used at all times. All trash and personal items need to be removed and the truck should be fueled at the end of your shift. Do not leave it for the next person to do so at the beginning of their shift. This can be a burden to operations and is completely avoidable by everyone fueling and removing all trash and personal items at the end of the shift. Thank you for your attention to this matter!

VOL. 533

March 20, 2026

Happy Birthday!

Robert Ringenberg - 3/14
Jake Williams - 3/15
Jesse Murrah - 3/19
Mark Grether - 3/21
Hekima Kabuya - 3/22
Dan Walton - 3/22
Annetta Ward - 3/22
Brian Durbin - 3/23
Sheree Hall - 3/23
Brian Williams - 3/25
Shaun McConnell - 3/28
Derek Carrier - 3/29
Juan Carrera - 3/29
Peter Galligan - 3/29
Jason Flesch - 3/30
Darrell Kolb - 4/2
Robert Heath - 4/2

Happy Anniversary!

Mike Mustachia 3/18 - 7 years
Paula Armour 3/19 - 12 years
Myea Freeman 3/22 - 5 years
David Myers 3/23 - 11 years
Charles Burnette 3/24 - 3 years
Cliff Stanley 3/26 - 14 years
Joe Hooker 3/28 - 4 years
Jeff Willson 3/30 - 11 years
Alan Smith 3/31 - 12 years
Francisco Morales 4/1 - 2 years
Michelle Fields 4/3 - 18 years
Brain Benfield 4/3 - 11 years
Paul Black 4/3 - 3 years
Malcolm Neal 4/3 - 3 years

Clean Inspections!

Wes Coburn - Level III - \$25
Morkell Jennings - Level III - \$25



PLEASE CHECK YOUR PAPERWORK!

All drivers working for City Dispatch must fill out their M&M bills completely, which includes IN and OUT times at both the shipper and consignee. Accurate times allow billing to properly charge for detention. Incomplete or missing information on the bills can delay bill processing and will affect your performance bonus. Please double-check your paperwork before turning it in. Thank you for your cooperation!

P.O. BOX 32068 LOUISVILLE, KY 40232		M&M Cartage Co., Inc. (502) 456-4586		6220 GEIL LANE LOUISVILLE, KY 40219	
<input type="checkbox"/> PREPAID <input type="checkbox"/> COLLECT <input type="checkbox"/> 3RD PARTY		Date <u>10-29</u>		Order # <u>3297000</u>	
SHIPPER Time IN: <u>8:10 AM</u> Time OUT: <u>8:45 AM</u>		CONSIGNEE Time IN: <u>11:30 AM</u> Time OUT: <u>12:15 PM</u>			
STREET <u>CMB -</u>		STREET <u>TH Plastics</u>			
CITY <u>Louisville, KY. 40219</u>		CITY <u>Bowling Green, OH 43402</u>			
TRAILER #	S/N or BOL NUMBER	DESCRIPTION OF ARTICLE	PCS.	WEIGHT	
<u>362550</u>	<u>SHPO06087</u>	<u>Appliance Parts</u>	<u>10</u>	<u>19,000</u>	
PU DRIVER <u>John Black</u>					
DEL DRIVER <u>Tim Miller</u>					
MULTIPLE SHIPMENT		3RD PARTY COMPANY			
SPECIAL INSTRUCTIONS, REQUESTED BY, DAMAGES, DESCRIPTIONS, SHORTAGES, ETC.					
X _____ RECEIVED BY _____ DATE _____ TIME _____ ORIGINAL					

M&M CARTAGE UNIFORM POLICY

Please see the below excerpt out of the employee handbook regarding the dress code and expectations. All drivers are expected to be dressed properly at all times. Failure to do so may result in the loss of your monthly performance bonus. If you have any questions about the uniform policy and procedure, please contact the safety department.

Driver Dress Code

As a driver for M&M Cartage Co., Inc., you will be our most visible representative. M&M Cartage Co., Inc. expects its Drivers to maintain a professional image at all times. M&M Cartage Co., Inc. provides a uniform allowance so that Drivers can purchase clothing items that meet our Company's dress code standards. Below is a list of items that must be worn:

- **Shirts** - Polos and shirts with or without the company logo may be worn, as long as there are no offensive, political, harassing, or discriminatory words and/or images. No sleeveless shirts allowed. If you wear a shirt without our logo, a jacket or hat must be worn that displays the company logo.
- **Pants/Shorts** - Jeans, slacks, or cargo pants are appropriate. Chino, jean, or cargo shorts may be worn in the warmer months. Pants/shorts must be clean and without tears and/or frays.
- **Outerwear** - Coats and jackets with or without our logo may be worn, as long as there are no offensive, political, harassing, or discriminatory words and/or images. If you are wearing a coat without a logo, a hat should be worn that displays the company logo.
- **Shoes** - All drivers must wear appropriate footwear with non-skid soles for safety. Boots and shoes without rubber soles, Crocs, sandals, and slippers are unacceptable at all times. Steel-toe boots are recommended.
- Employees are required to report to work clean and well groomed.
- Contact the Safety Department for more information about our Driver Dress Code.

DRIVER REFERRAL PROGRAM

M&M is looking for qualified drivers to join our team!

We are hiring and need your help finding good, quality driver candidates that meet the following qualifications: Positive Attitude, Time Oriented/Reliable, Team Player, Strong Work Ethic, Attention to Detail, and Safety Oriented

If you refer someone and they are hired, you will receive a \$2000 referral bonus paid over the course of a year (\$500 per quarter). The new hire must remain employed for the entire span of the year for you to receive your full bonus. See below for the pay structure:

1st pay period after 90 days \$500
1st pay period after 180 days \$500
1st pay period after 270 days \$500
1st pay period after 360 days \$500

ATTENTION ALL CDL HOLDERS

If you have a DOT physical or a CDL coming due, you must renew 30 days or more in advance. You can make an appointment to renew your DOT Physical with the onsite nurse practitioner on Mondays and every other Wednesday at the main office in Louisville. Louisville based drivers may also renew at Baptistworx or Concentra. Sharonville, OH or Newport, MI based drivers you must renew your DOT physical at Concentra. If you need or want to use Concentra, call Paula at 2760 for authorization at a Concentra location. Morristown, TN drivers you must renew at Health Star in Morristown or Talbott, appointments are required. When you renew your physical, your CDL or if you will be delayed in renewing, please notify Paula at extension 2760.

MONTHLY ONLINE TRAINING

Monthly On-Line training is mandatory and a condition of employment. Employees are required to complete assignments by the last day of the month. Failure to do so will result in disciplinary action. If you have any questions or concerns, please speak to your immediate supervisor or contact a member of safety.