



#### ATTENTION ALL DRIVERS AND CDL HOLDERS

If your DOT physical or CDL will be expiring before December 31st, make arrangements now to renew! Physicals need to be renewed 30 days in advance to allow time to get it updated with your state. If you have any questions call Paula at ext. 276 Thank you!

## COLD WEATHER REMINDERS FROM THE SHOP

With cold weather here, attention to detail during your pre-trip inspection is extremely important. Please pay close attention to fluid levels and tire pressure. For drivers of natural gas trucks, please install your winter front if it is 32 degrees or less. We have also seen a rise in coolant leaks that may be "cold water leaks" that may be the result of a clamp needing to be tightened. If you see any puddles under the truck, please come back to the shop immediately. If you have any questions about cold weather procedure or need assistance, please come back to the shop. Thanks and drive safe.

### SHARONVILLE TERMINAL PARKING

Please make sure all trucks and trailers are being parked in the authorized marked spaces. Do not block any of the dock doors with trailers. Thank you and drive safe. VOL. 482 November 17, 2023

# Happy Birthday!

Tony Burgin - 11/22
Justin Birk - 11/22
Scott Sturgeon - 11/25
William Carter - 11/26
Morkell Jennings - 11/26
Laura Quire - 11/27
Bob Parr - 11/28
Susan Taurman - 11/29
Jon Ward - 11/29
Walkie Beavers - 11/30

## **Happy Anniversary!**

Gary Conatser 11/18 - 3 years Eric Johnson 11/19 - 8 years Leonard Rogers 11/19 - 5 years Tracy Stephens 11/24 - 25 years Juanita Downs 11/28 - 1 year JJ Eldridge 11/28 - 1 year Eddie Lores 11/28 - 1 year

### **CLEAN INSPECTIONS**

Baksar Kazymly, Level II, \$50

### **M&M CARTAGE DRIVER EXPECTATIONS**

We have had a recent increase in several issues that must be addressed and corrected **IMMEDIATELY!** 

Please take a moment to review the list of expectations from the Employee Handbook every driver agrees to when being hired at M&M Cartage.

- Must perform a proper pre-trip inspections on truck and trailer.
- Abide by all Hours-of-Service Regulations
- Always wear your seatbelt while driving company equipment
- Do not use a handheld cellphone while driving company equipment. This includes no reading or sending text messages, or emails; and not watching videos.
- Do not tamper with, disable, or alter any equipment including not blocking any camera lens.
- · Correctly fill out all paperwork such as manifest, M&M bills
- Must perform a proper post-trip inspection on truck and trailer and complete a DVIR if defects are noted.
- Keep the trucks clean and well maintained.
- Fuel the truck every day during your shift.
- Stay current on your monthly online training.
- Represent M&M Cartage in a Professional manner.
- Keep a safe and professional attitude.

scores.

There are three main issues we are currently experiencing:

- Trucks are being returned to the yard low on fuel.
- Trucks are being left dirty and full of trash and personal belongings.
- No post trip inspections leaving defects for the next driver causing delays in deliveries. We are a slip seat operation and trucks can go down at a moment's notice. That is why every truck needs to be ready for any driver to get in it and haul freight, whether it is your

assigned truck or not. Failure to meet these expectations will result in the loss of your monthly performance bonus.

**Trucks must be cleaned out after every shift.** Do not leave trash, bottles, food, or personal items in the trucks. M&M will not be responsible for loss of personal belongings. Cleaning supplies are available to all drivers, please use them when necessary.

**Every driver must fuel their truck during every shift.** Do not return a truck to the yard when it is low on fuel. This will cause an unnecessary delay for the next driver using that truck, wasting time and money.

Pre-trip inspection is MANDATORY before operating any equipment on a public roadway! Inspections are important to the Safe operation of any motor vehicle. They can identify potential vehicle defects to Minimize the potential of accidents caused from equipment failure, minimize the potential for breakdowns resulting in downtime, costly roadside repairs, and towing. Minimize costly fines from law enforcement and help reduce our CSA